

COMMUNITY DEVELOPMENT COMPANY OF NESTING

AGM MINUTES

8.00pm Tuesday 24th January 2023

Venue: South Nesting Public Hall

Present: Vic Thomas, Dougie Stevenson, Jennie Bradley, Ian Hunt, Ellis Keith, Andrew Foyle, Charles Gear, Mark Ratter, Lynda Jozwik, Ross Stopper, Linda Hunt, Magnus Bradley, Milford Georgeson.

Apologies: Ian Coutts, Riah Garnier, Andy Bradley, Tom Barton, Emma MacDonald, Alan Lindsay.

Vic (Vice Chair) stood in for Sam Christey (Chair). He opened the AGM by welcoming everyone.

Jennie proposed the 2021 AGM minutes, Andrew seconded them.

On behalf of Sam, Vic continued proceedings with the **Chairperson's Report:**

"Following our last AGM on 7th December 2021, the year 2022 has been busy for CDCN – both in terms of maintaining and developing projects at the Aald Skül, as well as increasingly looking to support projects in the wider community.

Following the funding award of £13,703 from Highlands and Islands Enterprise (HIE), CDCN installed two EV charge points at the Aald Skül in early 2022. Following external delays to meter installation in 2022, the three-phase meter required for the chargers to operate should now be installed shortly.

Further funding of £73,110 was received from HIE in late 2021 to support the role of CDCN Development Officer (DO) for two years. Following this funding award, CDCN continued the recruitment process in early 2022. Subsequently, Mark Ratter was appointed for this role, starting his position in April, with DO funding running until March 2024.

CDCN's Aald Skül Redevelopment Project (Phase 3) planning application was approved by Shetland Islands Council's planning authority in March 2022, paving the way for CDCN to seek funding for a community development project, including new access and parking behind the Aald Skül, a portacabin for the Scrapstore, and the provision of Polycrubs and allotments – and associated tree planting for screening purposes.

CDCN distributed a survey in Nesting, Girlsta and Wadbister in late May 2022 which identified new community ideas, as well as providing additional feedback and support for CDCN's plans for the Nesting Scrapstore and for the community growing project at the Aald Skül.

In July, Molly Tulloch informed CDCN that she would shortly stop providing her nail treatment service at the Aald Skül. However, Avyanna Beauty Salon – run by Leeann Ramsay – remains open and active as normal.

In August, CDCN was awarded £112,117 from the Scottish Government’s Islands Programme (75%) and HIE (25%) for the Aald Skül Enterprise Development to create new access and parking for the Scrapstore, along with a Portacabin to extend onto the existing Scrapstore building. The selected contractor completed access and parking works in December 2022. Following an application, CDCN also received a bridging loan of £100,905.30 for this project in December.

In September, CDCN was awarded grant funding of £36,758.04 for a Nesting Scrapstore Team Leader (3-year post) through the Coastal Communities Fund. This position aims to sustainably grow the Scrapstore’s revenue and overall benefit to the community. CDCN commenced recruitment in November 2022, with Ross Stopper appointed for this role in December.

Following the results of a Nesting Gym Survey conducted by the gym’s management team, a hybrid booking system was trialled for an initial 3 months from 1st September 2022 (since extended until 31st January 2023) in an effort to “balance the needs of gym members who want more ease and flexibility alongside the needs of those who value having a private booking”.

Also in September, CDCN launched an ‘Invitation for Ideas’ campaign to encourage local community members to put forward their ideas of potential uses for the Nesting Methodist Chapel - which the Methodist Church have indicated may be sold in the near future. Once a surveyor assesses the current condition of the building, CDCN will facilitate the next steps of community consultation.

The Nesting, Girlsta and Wadbister Foodbank was established in November 2022 to support community households struggling with the current increase in the cost of living, with donation points set up in the Nesting shop and the South Nesting Public Hall for people to drop off food and other items such as toiletries. In the same month, CDCN partnered with the South Nesting Hall and successfully obtained funding of £4,184 through the SIC’s ‘Winter Activities Fund’ to hold ‘Warm Spaces Nesting’ events throughout the winter, with the first event taking place on 22nd December 2022.

The Scrapstore, which had another strong year of custom and sales in 2022, partnered with the Moving On project in November to provide a school student with work experience at the Scrapstore once a week until Spring 2023.”

Lynda, Ian and Mark had worked together to prepare the **Treasurer’s Report**, with Mark giving the following report:

“Scrapstore sales for 2022 totalled £25,404.33 – which included £9,866.90 in the first half of the year and £15,537.43 in the second half of the year. This compares to a total of £29,120.79 in 2021 (although it’s worth noting that in 2021, the Scrapstore received a number of high-value donations).

Broken down, this income from 2022 included cash sales of £18,621.83 (73.3%), card sales of £1,807.95 (7.1% - started on 1st June 2022), Facebook sales of £3,128.00 (12.3%), Books sales to the Hatchery Bookshop of £1,445 (5.7%) and donations of £350 (1.4% - mostly from sale of wood).

Total 2022 expenses from the Scrapstore were £200, including £100 for Fireworks donated to the local community.

Separately, the Scrapstore also received a rebate on VAT totalling £4,223.95, which dates back to the first VAT return in April 2019.

***Gym sales** for 2022 totalled £4,272.50 (with 947 bookings). Broken down, this includes £4,035.50 from 904 online bookings, and £237 in sales from 43 bookings through the gym’s Pay as You Go trial for the 4 months from 1st Sept to 31st Dec .*

2022 gym sales of £4,272.50 compares to a total of £7,257 (and 1593 bookings in 2021). Reasons for this reduction in sales and usage may include people’s changing lifestyles following the removal of Covid-19 restrictions as well as the introduction of Shetland Recreational Trust’s More4Life membership scheme. However, it is worth noting that the Nesting Gym does still receive a reasonable level of usage from within the community, and the gym management team are actively looking at ways to further promote usage.

*Income from **Avyanna Beauty Salon** from January to October 2022 totalled £356.51 (with November and December invoices outstanding). Additionally, income from Molly Tulloch’s nail treatments until she finished at the end of July totalled £93.00.*

*There was also £200 received from the **Canoe Club**, and £100 from HIE for Mark’s presentation at the Bigton Community Development Event in October.*

Therefore, CDCN has made a total of £30,426.34 (not including the VAT rebate of £4,223.95). This is slightly down on the approximately £33,000 income in 2021.

As a percentage of income, the Scrapstore made up 83.5% of CDCN income in 2022, the gym made up 14.0%, Avyanna and Molly’s nail treatments combined total 1.5%, and other sources total 1.0%.

CDCN annual expenses in 2022 totalled £48,101, of which £35,375 is staff salaries (3 employees) – meaning that 73.5% of CDCN expenses is specifically for staff salaries. However, removing Mark’s DO salary (which is externally funded) brings annual CDCN expenses down to £27,101, of which £14,375 is staff salaries (2 other employees) or 53.0% of CDCN expenses.”

Mark continued with his **Development Officer report**:

“Grant support was awarded to CDCN in 2022 for the two following projects:

- *Aald Skül Enterprise Development (Islands Programme – 75% and HIE 25%), totalling £112,117, and;*
- *Scrapstore Team Leader (Coastal Communities Fund – 75% and CDCN 25%), totalling £49,010.72 over 3 years.*

CDCN was unsuccessful in receiving funding for the Polycrubs, allotments and green energy project through the Regeneration Capital Grant Fund (RCGF).

By the end of 2022, CDCN had 6 directors, 31 full members, 2 junior members and 8 associate members.

Regarding employees, CDCN had 3 paid staff at any given time in 2022 – Lynda (6 hours admin and 6 hour Scrapstore management per week), Andrew P. (cleaner for 4 hours per week), and the Development Officer (Ellis up to March and Mark from April onwards, with Mark working 35 hours per week).

Regarding volunteers in 2022, the Scrapstore had 9 main volunteers (with mid to high regularity of volunteering) and 4 occasional volunteers. The gym management team had 7 volunteers (with near daily inputs from Alan L.), plus a number of other volunteers who regularly help as and when needed (Ellis, Charles and several others).

Volunteer hours totalled 1578 hours in 2022 which roughly equates to one full time employee working 35 hours per week. Broken down, volunteer hours are as follows:

- *Scrapstore – 1352.5 hrs*
- *Gym – 58 hrs*
- *Misc. – 167.5 hrs*

Needless to say, CDCN would not exist without the inputs from all of our volunteers and therefore I would like to take the opportunity to thank everyone who volunteers their time and efforts.”

It was now asked if there were any questions:

Dougie asked if Sam (who was not present) had confirmed to directors that she would be stepping down. Mark responded that Sam had confirmed this to all CDCN directors by email in December 2022.

At this point, all directors stepped down.

Directors were proposed and seconded as follows:

- Andrew proposed Vic as Chair, Jennie seconded.
- Vic proposed Jennie as Vice Chair, Dougie seconded.

- Ellis proposed Ian as treasurer, Vic seconded.
- Jennie proposed Dougie as a director, Vic seconded.
- Ellis proposed Andrew as a director, Dougie seconded.
- Andrew proposed Ellis as a director, Jennie seconded.
- Ellis proposed Elaine as a director, Jennie seconded (Elaine was not present, but had confirmed that she was happy to be a director again).
- Jennie proposed Milford as a director, Vic seconded.

Following Sam stepping down as Chair, Vic thanked Sam for the significant time, effort and inputs to CDCN over the past few years, and to wish her all the very best for the future.

Mark stated that he will coordinate with Sam for any necessary handover procedures, and will pass on CDCN's gift to Sam.

Signed:

Date:

Office: Chairperson