

COMMUNITY DEVELOPMENT COMPANY OF NESTING

AGM MINUTES

8pm Wednesday, 9th December 2020

Venue: Zoom

Present: Vaila & Dougie Stevenson, Mandy Sutherland & Vic Thomas, Jennie & Andy Bradley, Claire & Sam Christey, Ellis Keith, Karen & Ian Coutts, Andrew Foyle, Charles Gear, Tom Barton, Elaine Read & Heather Shields, Cheryl Mackenzie, Ryan Stevenson, Emma Macdonald

Apologies: Ian Smith, Lynda Jozwik

Sam proposed the 2019 minutes, Jennie seconded them.

Dougie delivered his chairman's report with a quick resume of CDCN recent history. This is his report:

By the end of March all the grant funding for the Building works had been secured and the contractor was appointed — Shetland Construction and Development Ltd (SCD).

During April 2019 all the initial demolitions and pre-building works were carried out by volunteers. This continued throughout the build with volunteers providing clear up, removal and further demolition works as required. This contribution by CDCN was the only affordable way the renovations could be carried out.

SCD commenced on site July 2019 with major completion of the works by the end of 2019. Snagging works were carried out in January and February 2020.

In January and February of 2020, the Gym equipment arrived and was installed and set up by CDCN volunteers.

Hand in hand with the building works, Malcolmson Architects started working on the feasibility study and planning for the next stage of development works. This involved a community workshop / shed, wigwams and poly tunnels on the Aald Skül site and a proposal as to how the Methodist Chapel could be used for dual purpose — worship and childcare. The final designs delayed by COVID are now ready to be presented to the community online and at the Aald Skül.

CHILDCARE IN THE COMMUNITY

A working group was been set up with members from CDCN. Input came from the Methodist Church and various interested parties, with the aim of investigating the requirements and developing a proposal for childcare within the Nesting Area.

QA survey was carried out where 90%-95% of the young families in Nesting, Girlsta, Wadbister, Lunnasting, Tingwall, and Voe were targeted with a two-fold survey to gauge the level of interest in both using and/or running a wrap-around Childcare facility in the Nesting Methodist Chapel.

There were:

7 notes of interest in a Breakfast Club

5 notes of interest in 0-3 care

12 notes of interest in an After-School Club

15 notes of interest in a Holiday Club, mainly on a sporadic basis.

There was no interest in running such a facility, and one offer to **help** run it.

This will be offered on Facebook as a possible small-business opportunity to see if there is any response.

WEBSITE

During Spring and Summer of 2019, a website was developed for CDCN by NB Communications Ltd. CDCN had a working group of members that provided content and oversaw the works to final product. It was launched on 8th of October 2019 and can be found at <https://www.cdcn.co.uk>

GYM

With the completion of the building works in early 2020 a gym management group was set up to provide the installation of equipment, commissioning and general management of the gym which hopes to open in early spring of 2020. This management group was made up from a range of age groups — some existing CDCN members and some new members with young persons being included. The COVID-19 lockdown came just as the gym was ready to open and the gym finally opened in its current COVID-19 friendly form on 31st Aug 2020.

SCRAPSTORE

Throughout the year to end February 2020 the Scrap Store continued to flourish and managed to continue to open during the building works. It gained new helpers who are assisting with the organisation and bringing new ideas. The year end takings were £7,251.61 with an additional £119.58 in donations. The Scrap Store was initially closed for lockdown with online and private openings commencing 4th July 2020. Its normal weekly openings recommenced 2nd August 2020 and the Scrap Store continues to thrive and is the main non-Grant contributor to CDCN. The Scrap Store now has a dedicated group of volunteers – many from outside the Nesting Area.

SHETLAND CHARITABLE TRUST

To provide cash flow for the Building and Development works CDCN applied for an interest free repayable loan from the Charitable Trust. CDCN received a £175,985.00 interest free loan from the Charitable Trust allowing Building works to proceed.

Funding and Grants Awarded

The funding for Building and Development works is as follows:

	CDCN Own Funds	£ 15,837.56
25.02.2019	Robertson Trust	£ 20,000.00
19.03.2019	SIC Economic Development	£ 25,000.00
02.04.2019	SUEZ Communities Trust	£ 44,851.00
02.04.2019	LEADER	£ 105,488.56

COVID-19

As with many businesses COVID and the subsequent lockdown have delayed many of CDCN's plans. However, during COVID-19 CDCN secured the following Grants:

£10,000 – Small Business Support Grant

£7,000 – Supporting Communities Fund which helped by giving mileage to volunteers, supplying 2 tablets to youth group, Grow bags and seed to bairns etc. and provision of COVID-19 safe workplace.

The Development Officer was busy until the end of April when he was furloughed full time. On 1st of July the DO was brought back on a 50% work and 50% furlough basis which continues today.

ADMINISTRATION SUPPORT

CDCN recently interviewed and appointed a part time administration support worker. Lynda Jozwik started her role 1st December and is based at the Aald Skül refurbished building.

Standown of Chair

As per our constitution I must stand down as chair of the organisation. CDCN also requires more directors so I would urge more of you to put yourselves forward.

FUTURE

2021 looks to be an interesting year for CDCN. The vaccine should help things return to normal and hopefully by the turn of another year CDCN's plans will be back on track.

Sam summarised CDCN's financial state, stating that CDCN is in a stable financial state and has come a long way over the last year.

Ellis added a bit to what was said before, highlighting the ongoing support of the Shetland Charitable Trust, who have permitted CDCN to retain £50,000 for another year—to act as a buffer in case of another lock-down or other CV-19 related problems. He also further elaborated on the progress of the Scrap-store, noting the massif improvement in volunteering—from three regular volunteers pre lock-down to seven regular volunteers post lock-down. He reiterated how profits had increased—by more than 200% compared with last year in the Scrap-store.

Tom then made some recommendations regarding CDCN's IT arrangements, suggesting that CDCN switches to Microsoft free mail with associated apps; there may be some small cost implication, but this is the time to move on to a more capable long term solution. It was agreed that he should proceed with setting this up.

At this point Ellis asked if there was any questions—there wasn't.

The directors then stepped down.

Directors were proposed and seconded as follows:

- Ellis proposed that Vic remain as vice chair,

- Dougie seconded;
- Vic proposed Sam as treasurer, seconded by Tom; however, Jennie pointed out that the position of chair was available, so Sam remained stood-down;
- Jennie proposed Dougie as a director,
- Tom seconded;
- Dougie proposed Jennie remain as a director,
- Ian seconded;
- Jennie proposed Sam as chair,
- Vaila Seconded;
- Ian proposed cheryl as treasurer,
- Jennie seconded;
- Sam proposes Elaine as a director,
- Andrew seconded

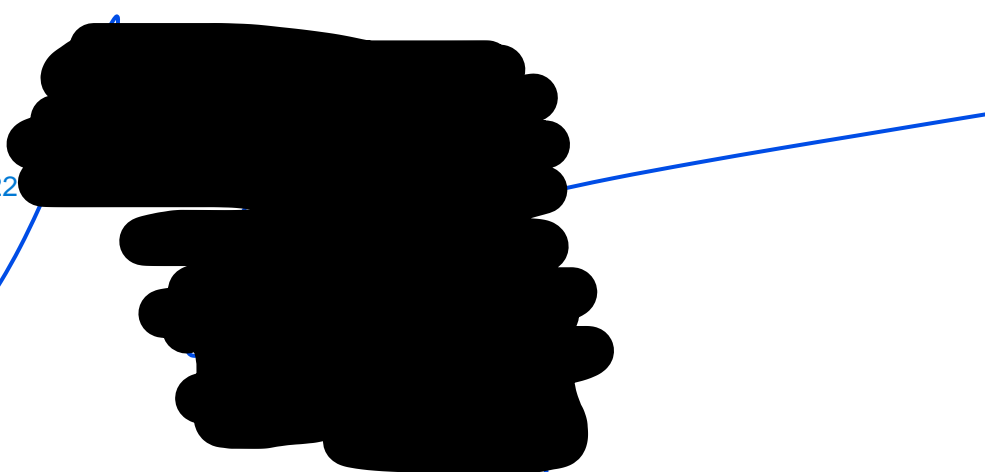
It was noted that CDCN is now well appointed with directors

Sadly the meeting abruptly ended at this point as Zoom timed-out; Ellis did try to restart it but failed; thankfully all important business had been completed

Signed:

Date: 24.2.2022

Office: Chairman



Signature redacted